

Aizu Geek Dojo is a space with a seminar area and a workshop area containing equipment and manufacturing facilities. It is a place where students interested in a startup business and students who like technology get together and interact. Students can give presentations and hold events in the seminar area, and in the workshop area, students can use equipment, work on electronics, and hold workshops.

1. Location

Room 161, 1F, by the central elevator of the Research Quadrangles

2. Eligibility for Use

- University of Aizu students, faculty, and administrative staff members
- Other individuals authorized by the Director of the Promotion Office for Super Global University

3. Open Hours

- Weekdays: 8:30 am to 7:00 pm. If you prefer other times, please contact the SGU office.

4. How to Use Aizu Geek Dojo

- **Priority to Reservations.** You can reserve areas and devices via the Reservation Form and you can see the reservation calendar. <https://aizugeekdojo.github.io/>
- If there is no prior reservation, you can use it without a reservation
- If you are the first person to enter on the day, please come to the CG office.
- All of the devices and equipment in the AGD are freely available. Please feel free to ask the SAs/TAs about how to use the devices and equipment after checking the reservation calendar.
- There are tools for the laser cutter and electric work in the tool cabinet. Please borrow the KEY of the tool cabinet at the CG office.
- Laser cutters are available during opening hours of the CG office.
- The access control system at the entrance is used to log who has used the AGD and when. Please hold your ID card over the card reader when you enter or leave the AGD.
- In principle, no eating and no drinking. Hydration is allowed to prevent dehydration. If you wish to eat or drink at an event or seminar, please let SGU staff know.
- Please read and follow the "Aizu Geek Dojo User Rules".

5. Training Session for the laser cutter and 3D printer

- Training sessions regarding the AGD's devices are available. Please sign up via the reservation form (<https://aizugeekdojo.github.io/>)
- Individuals who completed the said training sessions and learned how to use each device may use the AGD outside the open hours.

6. Main Devices and Equipment

(6-1) Seminar Area

- Big monitor, electronic blackboard

(6-2) Workshop Area

- Laser cutters (2): These devices can cut and engrave flat materials such as acrylic and wood.
- 3D printers (3): These devices can create 3D models from thermoplastic.
- Soldering irons, glue guns, microcomputers, and tools.
- Please bring any expendable supplies you need (i.e. materials such as acrylic plates needed for your creation).

7. Rules for Users

- After utilizing the AGD, please restore it to the clean and organized state you found it in and turn off the lights, devices, etc. when you leave.
- Please do not leave your personal belongings at the AGD.
- Please do not smoke or drink alcohol at the AGD.
- Please check the location of the nearest fire extinguisher to the AGD.
- If you encounter any issues while using the AGD, please ask the SAs/TAs on site or contact the Center for Globalization

rather than trying to use your own judgment.

8. Contact

Promotion Office for Super Global University, Center for Globalization

- e-mail: aizugeekdojo@u-aizu.ac.jp, sgu-adm@u-aizu.ac.jp
- TEL: 0242-37-2766 (ext: 3800)
- Website: <https://aizugeekdojo.github.io/>