

Admissions in Academic Year 2017

ICT Global Program (ICTG-U)
All-English Undergraduate Course
(HKDSE Category A Special Selection)

The School of Computer
Science and Engineering
The Univ. of Aizu



ADMISSION POLICY

The University of Aizu is the first university in Japan solely dedicated to computer science and engineering. Computer science and engineering is a promising and cutting-edge discipline with wide applications, and is becoming a core for technology regarding knowledge production. With the founding principle, “Starting from Local Communities to the World” and “to Advance Knowledge for Humanity” (making breakthroughs that contribute to the peace and prosperity of mankind), the University of Aizu has conducted research and education in computer science and engineering to lead the world since the opening of the University, with a greater number of non-Japanese faculty members who have achieved outstanding research achievements than any other university in Japan.

The University of Aizu seeks individuals who will make constant efforts to realize the University’s goal, “to Advance Knowledge for Humanity” in the field of computer science and engineering with an international outlook from the standpoint of the Aizu area.

Goals of the University of Aizu are as follows.

- (1) Nurture internationally viable individuals as researchers, technical experts, leaders and entrepreneurs who will support technological innovations, rich in creativity and a high standard of ethics.
- (2) Promote research and development in computer science and engineering to lead the world and to contribute to society and academia.
- (3) Contribute to advancement of Fukushima prefecture’s industry and culture by pursuing practicability and effectiveness in diversified areas related to education and research.

As knowledge and skills in computers will be acquired after admission, students should first have inquisitiveness, creativity and spirit to challenge unfamiliar subjects and the logic to pursue scientific issues. We give a hearty welcome to students who have aspirations for learning computer science and engineering, and choose the University of Aizu as their first choice.

Since advanced mathematics is required for research in computer science and engineering, the University has placed a strong emphasis on mathematics in its entrance examinations. Like it or not, the language presently used worldwide for communication involving computers is English. English proficiency in reading scientific papers and journals, and exchanging information is essential. For these reasons, the University of Aizu gives examinations in English and mathematics.

In this era, when the existence of computers is indispensable, skills and knowledge acquired by graduates from the University of Aizu have been highly evaluated.

The University of Aizu has high expectations that application for admission will be made by students who have high aspirations.

1. Admissions Capacity

A few individuals

2. Application Eligibility

The following individuals are eligible.

- (1) Individuals who have completed a 12-year school education curriculum outside of Japan, or those expected to complete said curriculum by September 30, 2017.
- (2) Individuals who will be at least 18 years of age by September 30, 2017 and who have passed an examination in a country other than Japan which certifies that they have academic ability equivalent to a person who has completed a 12-year school education curriculum in said country.
- (3) Individuals who will be at least 18 years of age and have completed a school curriculum in a country other than Japan corresponding to that of a Japanese senior high school (including those who have passed an examination in that country certifying academic ability equivalent or superior to a person who has completed such a curriculum), and who have completed the curriculum of a preparatory education for admission to Japanese universities designated by the Japanese Minister of Education, Culture, Sports, Science and Technology, or are expected to do so by September 30, 2017.
- (4) Individuals who have completed the curriculum of an overseas Japanese school recognized by the Japanese Minister of Education, Culture, Sports, Science and Technology as equivalent to the curriculum of a Japanese senior high school, or those expected to complete said curriculum by September 30, 2017.
- (5) Individuals who will be at least 18 years of age by September 30, 2017 who have obtained the International Baccalaureate qualification awarded by the International Baccalaureate Organization, a foundation incorporated in accordance with the Swiss Civil Code.

3. Application Requirements

The applicant must fulfill the following requirements (1) and (2).

- (1) The applicant must be able to submit proof of test results for one of the following English proficiency tests.

- a) TOEFL(iBT), b) TOEIC, c) The EIKEN, d) IELTS
- The scores must be from a test dated June 2015 or later, in principle.

However, if you wish to submit a score for an English proficiency test other than those listed above, or for some reason you are unable to take one of the above, contact the UoA and submit the documents you are instructed to submit*¹.

Further, if you have received at least three years of upper secondary education in English, you may submit a certificate to that effect received from the school's principle in lieu of proof of test results for the above English proficiency*².

*¹*²In this event, on-site interviews or an oral exam in English via Skype, telephone, etc. may be conducted.

(2) The applicant must have taken the HKDSE (Hong Kong Diploma of Secondary Education) Category A held in Hong Kong and be able to submit test results for each of the designated subjects.

- Core Subjects: Chinese Language, English Language, Mathematics, Liberal Studies
- Elective Subjects: One of the following subjects; Biology, Chemistry, Physics, Integrated Science/ Combined Science

If the test results cannot be submitted by the deadline, you can substitute the HKDSE predicated score for the test results provided by your school.

4. Screening Process

The applicant will be screened based on application documents, in principle.

5. Enrollment Date

October 1, 2017

6. Application Procedure

(1) How to Apply

- Application documents must be sent by mail (domestic applicants must use registered express mail, while overseas applicants must use air mail.) Further, applicants must submit their application documents as PDF files via E-mail to the address mentioned in 6(3) [Address for Applications/Contact Address] and receive confirmation from the university before sending the application documents by post. When bringing the application to the UoA, please take it to the Promotion Office for Super Global University between 9:00 AM and 5:00 PM on a weekday (excluding holidays).

(2) Application Period

- From June 26 (Mon), 2017 to 5:00 PM (JST), July 7 (Fri), 2017
- Applications must arrive by the deadline listed above.
- Applications that arrive after this deadline will not be considered.
- If the documents cannot be sent to the University of Aizu by the deadline due to unavoidable circumstances, please contact us before the deadline and follow the instructions you are given.

(3) Address for Applications/Contact Address

Promotion Office for Super Global University, the University of Aizu
Address: Tsuruga, Ikki-machi, Aizu-Wakamatsu City, Fukushima, 965-8580 JAPAN
Tel: +81 (242) 37-2701 / Fax: +81 (242) 37-2766
e-mail: sgu-admission@u-aizu.ac.jp

(4) Application Documents

Please fill out all the forms in English or in Japanese. Please translate or have translated documents in any other languages into English or Japanese. Translations must be accompanied by a seal of approval from your school, an embassy, a public notary, or a government-approved institution.

Application Document		Applicants	Description
1	Application Form	All	Fill in the designated form.
2	Diploma, Certificate of Expected Graduation, or Certificate of Enrollment	All	An official certificate created and sealed in an envelope by your school principle. All applicants, whether already qualified to apply, or expected to gain qualification to apply, must submit documents proving this fact.
3	Certified Transcript (issued by the applicant's high school, etc.)	All	An official certificate in a sealed envelope should be issued by the school the applicant attended/is attending. In the event that the course names are unclear, or the applicant has skipped grades, explanatory documentation regarding these facts must be attached.
4	Letter of Recommendation	All	Using the form designated by the UoA, this should be prepared and sealed by someone who can objectively attest to the applicant's academic abilities (the applicant's high school teacher, etc.)
5	Academic Transcripts	All	Academic transcripts indicating the name, courses, and grades earned in those courses must be submitted. If the test results cannot be submitted by the deadline, you can substitute the HKDSE predicted score for the test results provided by your school. In that event, contact 【6 Application Procedures (3)】 by email regarding the date you will be able to submit your academic transcripts, etc.

6	Examination Fee	All	<p>The examination fee must be paid in Japanese yen to the following bank account. When paying by remittance from overseas, please make sure the remittance is made in the name of the applicant and that exactly 17,000 yen is deposited into the account, and attach documents proving the remittance. Applicants must also pay any remittance charges for the bank transfer. Because an application cannot be accepted if the full examination fee is not received due to the deduction of remittance fees, make certain to inform the financial institution that the applicant will bear all remittance fees. Further, please note that in the event that the bank where the remittance is requested cannot directly transfer funds to the account specified by the University, intermediary financial institutions will require payment of handling fees.</p> <p>Bank Name: Mizuho Bank, LTD., Aizu Branch Office Account Number : 1178709 Name of Account Holder: コウリツダイガクホウジン アイヅダイガク (Kouritsudaigakuhoujin Aizudaigaku) The Public University Corporation, the University of Aizu SWIFT Code : MHCBJPJT</p>
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7. Points to Note

- (1) Incomplete applications and applications that arrive past the deadline will not be considered
- (2) Please note that once received, application documents and examination fee will not be returned for any reason.
- (3) Changes to the content of submitted application documents are not allowed.
- (4) If any false statements are found in the application documents, admission might be revoked even after the applicant's admission has been approved.
- (5) In the event that an applicant applies, but for some reason no longer meets the requirements, admission will be revoked (make sure to submit all documents related to proof of graduation upon admission).
- (6) Even in cases of (4) and (5) above, application documents and the examination fee will not be returned.
- (7) Applicants with disabilities who may require special measures for the purpose of taking the exam, or special considerations in their studies must submit a request for consultation (no set format) containing the following items along with their application documents in Japanese or English. Further, when submitting the item listed in ③ in a language other than Japanese or English, please submit a translation. Although translations can be made by the applicant, they must be accompanied by a seal of approval from your school, an embassy, a public notary, or a government-approved institution.
 - ① The name and address of the applicant (please include a contact telephone number as well)
 - ② The name of the applicant's school
 - ③ The type and degree of the disability (individuals currently being treated for the condition must attach a doctor's written diagnosis)
 - ④ Any measures requested for the purpose of taking the exam
 - ⑤ Any matters requiring special consideration regarding the applicant's studies

- ⑥ Any special measures put in place at the applicant's school
- ⑦ The situation regarding the applicant's daily life

8. Announcement of Successful Applicants

(1) Method for Announcement of Successful Applicants

The examinee numbers of successful applicants will be posted at the bulletin board in front of the Research Quadrangles at the UoA, and on the University website for reference.

<http://www.u-aizu.ac.jp/en/admissions/undergraduate/result/>

Successful applicants will receive a notification of successful results in writing and by email.

(2) Date of Announcement of Successful Applicants

July 21 (Fri), 2017, Around 11:00 AM (JST)

9. Admission Procedures

(1) Method for Admission Procedure

- The documents necessary for admission procedure will be sent to successful applicants by postal mail after announcement of successful applicants.
- Fill out the documents and send them by postal mail to the following address.

(2) Address for submission documents of admission procedure

Student Affairs Division, Department for Student Affairs, the University of Aizu
 Address: Tsuruga, Ikki-machi, Aizu-Wakamatsu City, Fukushima, 965-8580 JAPAN
 E-mail : admission@u-aizu.ac.jp

(3) Enrollment Period

Enrollment deadline: August 25 (Fri), 2017, 5:00 PM (JST)

(4) Payments for the first academic year

a) Payments made at enrollment for AY2016 are as follows.

Admission Fee	Student casualty and accident insurance	Other Expenses	Total
564,000 yen* ¹	3,300 yen	70,000 yen	637,300 yen

The amount of payments made at enrollment for AY2017 are subject to change.

*¹ 282,000 yen in the event that the applicant, or the spouse or first-degree relative of the applicant, has had an address in Fukushima ken for at least one year before the date of admission (October 1, 2017).

b) Tuition

The details of tuition for AY2016 are as follows.

	Amount	Payment Due	Payment Method
Tuition	520,800 yen	Tuition payment should be made in two installments of 260,400 yen each by the end of April and by the end of October.	Please transfer the amount to the bank account designated by the University.

The details of tuition for AY2017 are subject to change.

10. Others

(1) Immigration and Visa Procedures

All immigration and residence procedures required to enter the UoA must be completed before admission. The applicant is entirely liable in the event that immigration and other procedures

are not completed, and he or she is unable to actually be admitted to the university. Submitted documents and payments made, etc. will not be returned.

Proof of admission is sometimes required in order to acquire a student visa. However, please note that proof of admission at the UoA is only submitted once admission fees are paid and admission procedures are completed. Please confirm with your embassy ahead of time regarding the acquisition of student visas.

(2) Scholarships

Scholarship, etc. from the Independent Administrative Organization Japan Student Services Association (JASSO) are available. Details will be provided at an information session after admission.

(3) Housing

The UoA has on-campus housing in the form of Somei House, a dormitory aimed at supporting student learning (capacity: 80 residents). Residency in Somei House is selective. Besides Somei house, there are boarding houses, apartments, etc. targeted at students available around the city. For more information, visit the UoA homepage.

<http://www.u-aizu.ac.jp/en/campus/apartment/>

Contact regarding housing:

Student Health and Welfare Section, Student Affairs Division

E-mail : cl-health-welfare@u-aizu.ac.jp

11. Handling of Personal Information

Personal information is handled in accordance with "Act on the Protection of Personal Information Held by Administrative Organs" and "Regulation on the Protection, Etc. of Personal Information Handled by The Public University Corporation, The University of Aizu."

- (1) The personal information including name, address, etc. learned due to submission of an application will be used for 1) admissions selections (Application processing, screening) 2) announcement of results 3) administrative admissions procedures.
- (2) Examination results used for admissions selection will be used for the purposes of post-admission education and instruction as well as the creation of study materials for future admissions selection methods.
- (3) Personal information learned due to submission of an application and the examination results used for admissions selection will only be used in regards to admitted students for the purposes of 1) academic affairs (learning support, etc.), 2) student support-related (registration, health management, career support, tuition exemption/scholarship applicant, dorm residency screening) and 3) tasks related to the collection of tuition.

[HKDSE Category A Special Selection]

The University of Aizu Undergraduate School of Computer Science and Engineering (ICT Global Program)

Fill out the form by typing text into the appropriate text boxes

Applicant No.			
(Do not write in the box)			
Personal Details			
Full Name In English	First Name _____ Middle Name _____ Family Name _____		
Full Name In native language			
Application Qualification	See the "Application Eligibility" (1) ~ (5) in the Item 2 of the Application Guide and write an applicable number below.		Photo Taken within the last 6 months 3cm x 4cm Please write your name on the back of the photo.
Nationality			
Date of Birth	(Year) _____ (Month) _____ (Day) _____	Gender	
Mailing Address	* (Please note that two valid email addresses are required)		
	Address:		
	Postal Code:		
	Phone:	Fax:	*e-mail:
Alternate Contact Address	Address:		
	Postal Code:		
	Phone:	Fax:	*e-mail:
Primary and Secondary Education			
Begin with your current school or most recent and list all schools attended.			
From (yyyy-mm)	To (yyyy-mm)	Country	School Name

*Please fill out the back of this page

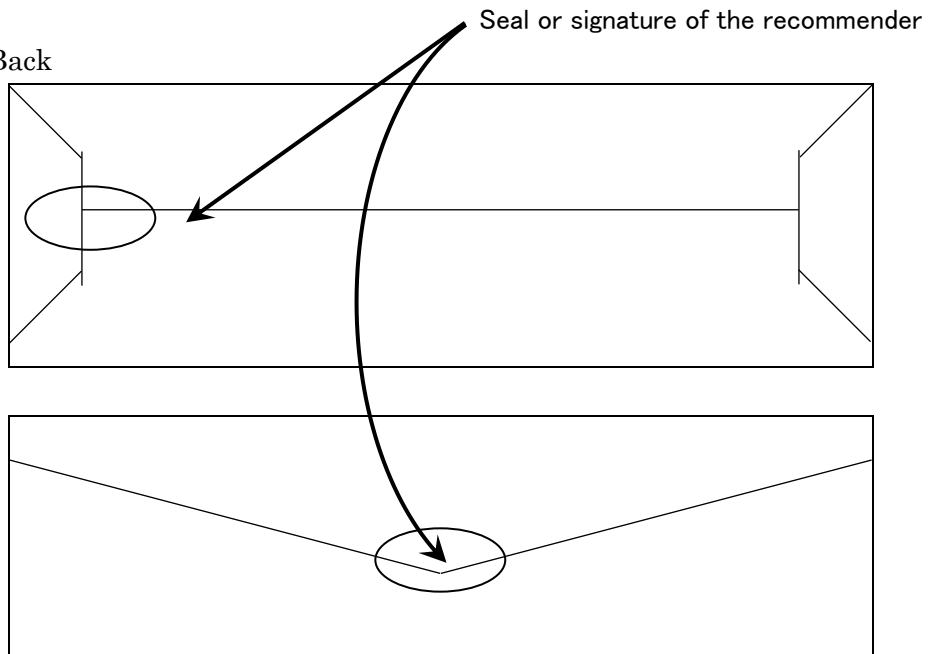
Applicant No.			
(Do not write in the box)			
English Language Ability			
(please provide the English test scores taken within most recent two years before the application deadline)			
Test Name: Score/Grade: Test Date:		Test Name: Score/Grade: Test Date:	
Method of Support to Meet the Expenses for Staying in Japan			
Method of Support			
Supporter	Name	Occupation	Relationship with the Applicant
	Address		Telephone Number
Additional Information			
Include any additional information that you feel may be relevant to your application 			

Style of an Envelope for a Letter of Recommendation

Front

<p>Letter of Recommendation</p> <p>FOR: (Applicant's name)</p> <p>BY: (Recommender's name)</p>
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Back



Notes: 1. Use a regular envelope.

2. The envelope must be sealed by the recommender with his/ her seal or signature.